

Lord Aylmer Elementary School Governing Board (GB)

January 20, 2021 Meeting Minutes

Participants: Julia Horner, Eldon Keon, Mélodie LePailleur, Jen Oakley, Natalie Howard, Corinna Abraham, Justin Ford, Alex Butler, Attila Clemann, Mélissa Meunier, Angèle Duval-Belanger, Julie Belisle, Pierre Laflamme, Emilie Belanger & Kelsey Pearson

Regrets: Natalie Filiou & Pierre-Paul Gauthier

Agenda Item	Discussion and/or Decision(s)	Approvals
1) Call to Order	At 6:33 pm by Justin	Quorum
2) Approval of Agenda	Distributed by email prior to the meeting	Motioned by: Melissa Seconded by: Attila
3) Adoption of Minutes	From Previous Meeting (December 16, 2020) *Distributed by email prior to the meeting	Motioned by: Melissa Seconded by: Natalie
4) Business Arising from Minutes	Nil	
5) New Business	<u>5.1. Standards and Procedures</u> 5.1.1 Changes to Come for Weightings of Terms (Report by Eldon) -2 nd term will be worth more than term 1 (exact weighting still tbd) 5.1.2 Document on Essential Learning (Report by Eldon) -Ministry of education will be issuing document to determine standards for each grade, focusing on essentials (details to follow)	
	<u>5.2 Budget</u> *Documents distributed by email prior to the meeting 5.2.1 Budget Report (Report presented by Eldon) -Currently on par for spending -Salaries have been removed since they are strictly 'in and out' -Pre-K Materials will be adjusted (\$40K to be removed) -School Fees will show as 100% revenues by next month, regardless of whether they have been collected 5.2.2 Report on Grants (Report presented by Eldon) -Itemized list, including cells highlighted in yellow to identify where exact amounts are still pending -Item indicated in red is for Cultural Outings; will request that amount be carried forward due to the pandemic -Library and Literature Grant distribution itemized separately 5.2.3 School Fees Update (Report presented by Eldon) -Details were posted on portal on Friday, Jan.15 th & remind message was distributed on Monday, Jan.18 th -Payments will be different this year; primarily by phone -Verification of the details regarding the fees and variances between students -Reminder to direct inquiries to Corinna	

	<p><u>5.3 Educational Project / Professional Development Plan</u></p> <p>5.3.1 Preparedness for Online Learning</p> <ul style="list-style-type: none"> -Teachers & Support Staff have all received training -Staff survey results indicated that the majority of staff felt prepared or extremely prepared. The 3 staff who felt underprepared received additional support and training. -Developing fully comprehensive plan for virtual evaluation of milestones -Discussions are ongoing at the board level regarding a method to assess and assist parents preparedness -Parents were already surveyed regarding availability of devices -Further discussion to follow regarding accessibility 	
	<p><u>5.4 Safety and Security</u></p> <p>5.4.1 COVID-19</p> <p>5.4.2.i) Changes to Safety Measures - Masks (Consultation)</p> <p>5.4.2.ii) Communication to Parents re Masks and Social Distancing (Consultation-Report)</p> <p>5.4.2.iii) Covid-19 Questions and Answers - (Consultation)</p> <p>Q-Where are teachers located on the vaccination priority list?</p> <p>A-No official communication has been received</p>	
6) Additional Business	<p><u>6.1 Reports:</u></p> <p>6.1.1. Chair (Justin)</p> <ul style="list-style-type: none"> • Email from Rachel Vincent regarding survey for Governing Board parents concerning Bill 40. Justin will be distributing the email following the meeting. Responses are to be sent within 1 week. <p>6.1.2. Principal</p> <ul style="list-style-type: none"> • Letter from Food Bank thanking Lord Aylmer School Community for donations <p>6.1.3 Teaching Staff (Mélodie & Natalie)</p> <ul style="list-style-type: none"> • There will be French training for teachers on PD day Friday, Jan.22nd • Teachers feel prepared for online teaching • Return from Holidays has been going well <p>6.1.4 Support Staff (Corinna)</p> <ul style="list-style-type: none"> • Fees • New website • Report cards on Mosaic Feb.5th • Registration for new students <p>6.1.5. Daycare (Julie)</p> <ul style="list-style-type: none"> • Friday PD Dy to be snow themed 	

	<p>6.1.6 Parent Committee Representative (Attila)</p> <ul style="list-style-type: none"> • Guest speaker emphasized importance of survey participation • Debate regarding funding; sub-committee to be formed to cost options • Ideas include Outdoor Ed. equipment, anti-racism/inclusion/diversity resources, stationary bikes • No other school had issues regarding school fees <p>6.1.7. Special Education Advisory Committee (Melissa)</p> <ul style="list-style-type: none"> • Last meeting was Monday, Jan.11th • Presentation re: Allocation and Distribution of Funding for Students with Special Needs • Currently emails circulating and live document in Teams re: Recommendations for resource Allocation Committee • Review of the Internal Rules of Procedure draft has been postponed to the next meeting • Next meeting will be Monday, Feb.1st <p>6.1.8. Home and School (Angele)</p> <ul style="list-style-type: none"> • Last meeting was Thursday, Jan.14th • TSAW will be week of Feb.15th; there will be a gift and a lunch (individually packaged) for all staff • The staff will receive a survey • The TSAW budget was increased • Cookbook fundraiser is still anticipated for the Spring • Pizza and subway sales are down (particularly pizza) • Discussion regarding possibility of including parents in TSAW <p>6.1.9 Community Representatives (Pierre)</p> <ul style="list-style-type: none"> • Nil • Nat couldn't attend but sent email outlining various Connexions workshops to Justin/Julia for distribution <p>6.2 Roundtable</p> <ul style="list-style-type: none"> • Thank you for the Angel Tree! • Reminder for parents to confirm email addresses for website 	
7) Date of Next Meeting	February 17 th , 2021 at 6:30pm	
8) Adjournment	At 8:01 pm	Motioned by: Alex Seconded by: Melissa