

Minutes – Governing Board December 4th 2023

Call to order: An in-person meeting for governing board was held on December 4th 2023 Presided over by Alex Butler (chairperson) with Megan Kuchinsky as secretary.

In attendance: Sam Halpin, Hannah Patrick, Megan Kuchinsky, Christina Villeneuve, Alex Butler, Carissa Piercey, Marta Guay, Michelle McDonald, Alanna McIntyre, Jenn Peddie, Julie Belisle, Amanda Klien
Virtual Attendance: Lynn Kearns, Justin Ford.

Agenda Item: Approval of October minutes

Motion : Approved by Justin Ford

Secunder: Jenn Peddie

Agenda Item: GB Attendance. Presented by Alex

Notes

- All meetings virtual with the exception of May meeting (virtual option will be offered)

Agenda Item: Meet your admin team: Admin presented by Sam and Hannah

Notes

- Hannah and Sam presented themselves, their professional history, and their philosophy.

Agenda Item: Operational budget: presented by Sam

Notes

- 2500\$ taken from book purchases and put it into Library renewal
- Library team was created.
- Sr campus Library projected to be open by January/February 2024
- Student /Social/Recognition budget increased by 200\$
- Sports-Material increased by 500\$
- Sports -Buses -2700\$ taken from extra-curricular supply teacher release.

Motion to adopt Operational budget:

Motion: Motion to adopt: Carissa

Secunder: Justin

Agenda Item: Grant allocation & distribution: Presented by Sam

Notes

- Sam gave an overview to GB regarding the money allocated through Grants and how it will be used throughout the year.

***The LA GB has been made aware of the operational budget and Grant allocation Budget**

Agenda Item: Staff PD & Staff lunch: Presented by Hannah

Notes

- 700\$ taken from the previously approved staff appreciation budget for staff bowling social.
- 800\$ to provide lunch for staff during staff meeting.
- 900\$ to provide food for staff holiday party.

Agenda Item: Emergency Preparedness Plan: Presented by Hannah

Notes

- Plan sent out to parent community for both JR. and SR. Campuses
- All drills were conducted- One for Drill to be conducted with community police in January.

Motion: Motion to approve emergency preparedness plan: Carissa

Seconded: Marta

Agenda Item: Educational Project and Revitalization Plan: Presented by Sam

Notes

- Original plan created in 2019.
- Working with staff to revitalize the plan.
- Looking for some community representation to contribute to the planning.
- Marta and Alex, Carissa and Amanda have shown interest in being part of the planning.
- Idea to integrate the community into the planning through the café
- Discussions with Home and School have taken place regarding the creation of an outdoor loose parts playground both on JR and SR campus.
- Sam proposed to infuse Educational Project with Revitalization plan
- Idea to come back to the drawing board. Bring staff and community together to align the Educational Project, Revitalization Plan.

*** The LA GB was made aware of the educational project and revitalization plan.**

Agenda Item: Community Representation on GB 23-24 Presented by Alex

- Don't currently have a community Rep for GB 23-24
- Anyone with names or suggestions – please bring them forward.
- Marta may know of someone interested. She will encourage this person to reach out to the admin. team and chairperson.

Café:

- Idea proposed by Sam and Hannah to give the community an opportunity to have a meet and greet with the administrative team. A bi-monthly coffee house both evening and afternoon options can be provided. The community can drop in and chat with Sam and Hannah.
- Idea for a virtual option to provide to those who may not be able to attend in person.
- Budget will come from the rental revenue.

Motion to approve 500\$ to be taken from the rental revenue.

Motion: Approved by Justin

Seconded: Carissa

Agenda Item: Parent Committee Report: Presented by Justin

Notes

- Nothing new to Report
- Nominate an alternate for parent rep: Carissa will step in as alternate pending verification from Sam.

Agenda Item: Teacher Cycle report: Presented by Teachers

Notes

- Cycle three has a play coming up in February – looking for ideas to fill the audience.
- Destination Imagination has two teams working towards their competition in March.
- Cycle two is getting ready for their formative assessment in January.

Agenda Item: Daycare Report: Presented by Julie/Michelle

Notes

- Daycare is doing great!
- Numbers have gone up since covid. Numbers are back around 200

Agenda Item: Home and school report: Presented by Hannah & Christina

Notes

- A huge thank you to H&S for all your efforts and support to staff and students.
- Brand new pinnies for sports tournaments
- 45 tickets sold for bingo night – wasn't bad but not what was expected. Looking to do one Bingo night instead of two in future.
- Winter market was a huge success. Enjoyed by all!

Adjournment: Alex moved the meeting be adjourned, and this was agreed upon at 8:16pm. The Governing Board will meet in-person on Wednesday, January 10th 2024.

