

# Lord Aylmer School



## Governing Board Minutes – April, 2024

**Call to meeting:** A virtual Governing Board meeting was held at 6 :02pm on April 10,2024 with Alex Butler as Chairperson and Megan Kuchinsky as secretary.

**In Attendance:** Alex Butler, Marta Guay, Amanda Klein, Sam Halpin, Hannah Patrick, Alanna McIntyre, Jenn Peddie, Lynn Kearns, Michelle MacDonald, Julie Belisle, Céline Guérin, Cathy Goldsbrough (guest)

**Call for Visitors/Public Question Period:** Cathy Goldsbrough – WQSB Commissioner, in attendance. She will sit in, field questions and contribute to discussions throughout the evening

### **March Minutes:**

Motion: Amanda motions to approve March Minutes

Seconder: Justin

- Amendment will be made to notes - What does Canada mean to me? Project/ O'Canada & Land Acknowledgment- To add: discussions were had regarding how and when communications are sent to the community regarding day to day routines

**Power Outage PD Day:** Presented by Sam – For Information

### **Notes:**

- There will not be a recouped PD Day for the loss of the Power at LA on April 7<sup>th</sup> 2024
- This decision was made by the school board for all 7 schools affected by the power outage
- The decision was made with the consideration of the planning and organization of remaining PD days

**Operational Budget/ Grant Allocation& Distribution:** – Presented by Sam- For Information

### **Notes:**

- Sam gave an overview of the operational budget, and clarification for recent spending
- Cycle 2 discussing cultural outings to Montreal. More information will be coming in May
- Requests have been made by Cathy to the ministry regarding Lord Aylmer being a border town and the possibility of some cultural outings happening in Ottawa. So far the answer has been no, though Cathy will continue to inquire on behalf of border province school such as Lord Aylmer

Samantha Halpin – Directrice/Principal ([elle/she/her](#))  
Hannah Patrick –Directrice Adjointe/ Vice Principal ([elle/she/her](#))

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\*The Governing Board was made aware of the Operational Budget and Grant Allocation & Distribution Budget

**Litterless Lunch Infographic:** Presented by Hannah – For Discussion

**Notes:**

- A sub-committee will be formed to discuss amendments to the Litterless Lunch Infographic
- The Infographic will be presented to the Governing Board for information
- The infographic will become part of the Re-opening Guide for September 2024
- Alex, Hannah, & Amanda have put their names forward for the sub-committee

**Subject Time Allocation 2425:** Presented by Sam – For Approval

**Notes:**

- An overview of the Subject Time Allocation was provided
- Discussions were had regarding the CCQ Curriculum, its contents, and the exemption process
- Sam will look into having the CCQ consultant, Matt Russell join the next GB meeting to give an overview of the new curriculum and field questions.
- Sam will also ask Matt Russell for resources that are vetted to send out to the community to provide information regarding the program

**Motion to approve the Subject time Allocation plan for 24/25:** Justin

**Secunder:** Julie

**Code of Conduct:** - Presented by Sam – For Approval

**Notes:**

- The Code of Conduct was presented and discussed among the members of the governing board
- Clarification to the document will be made regarding what toys and equipment will and will not be permitted at LA

**Motion to approve the Code of conduct for the 24/25 school year:** Justin

**Secunder:** Lynn

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**Events Calendar:** Presented by Hannah – For Information

**Notes:**

- The Events Calendar was presented and discussed
- Discussions were had regarding moving the date for the Friendship breakfast to allow all students to participate
- The Friendship Breakfast will be moved to May 9<sup>th</sup> & 10<sup>th</sup>

**Plan de Rattrapage:** Presented by Hannah – For Information

**Notes:**

- An update was provided for both the tutoring program and the remediation program
- 11,000 of the 53,000 has been spend thus far

**Community Walking Permission Form:** Presented by Hannah - For Approval

**Notes:**

- Blanket permission form created to include permission for walks within the community, to community parks and between campuses

**Motion to approve Community Walking Permission Form:** Amanda

**Secunder:** Céline

**Teacher Cycle Report:** Presented by Lynn – For Information

**Notes:**

- Cycle 2 discussing outing to Montreal
- Cycle 2 French Teachers will be participating in a marking clinic on May 17th
- Cycle 3 wrapped up their cake raffle- raise \$1300
- International Day of Pink is coming up. Activities for students and staff will be held throughout the week of April 9<sup>th</sup>-12<sup>th</sup>

**Daycare Report:** Presented by Julie – For Information

**Notes:**

- Outdoor time is being increased as the weather is improving
- The last PD Day went very well

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**Home & School Report:** Presented by Hannah – For information

**Notes:**

- Bingo Night is tonight
- Discussions regarding the purchase of the shed for the outdoor adventure playground at the Junior Campus are underway
- The purchase of playground equipment for senior campus is also being discussed

**Parent Committee Report:** Presented by Justin – For Information

**Notes:**

- A comprehensive DART presentation was provided by Erica Tomkinson
- Justin will provide the DART presentation for GB members

**Criteria for School Principal:** Presented by Alex – for Discussion and Approval

**Notes:**

- The Criteria for School Principal was discussed among the members of the Governing Board
- Justin will make amendments to the document and format it for ease of reading to send to GB members

**The Governing Board meeting was adjourned at 8:00pm.**

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