

# Lord Aylmer School



## Governing Board Minutes – May, 2024

**Call to meeting:** An in person Governing Board meeting was held at 6 :04pm on May 14, 2024 with Alex Butler as Chairperson and Megan Kuchinsky as secretary.

**In Attendance:** Alex Butler, Marta Guay, Amanda Klein, Sam Halpin, Hannah Patrick, Alanna McIntyre, Jenn Peddie, Lynn Kearns, Michelle MacDonald, Julie Belisle, Céline Guérin, Colleen Cowan, Justin Ford, Carissa Piercy

### **Call for Visitors/Public Question Period:**

Each visitor may have 3 minutes to speak during the public question period.  
Public Question Period ran from 6:04 until 7:50pm

### **Topics of discussion brought forth by visitors:**

How are staff trained and how are books and lessons chosen in reference to topics such as Rainbow/Pride Club?

How are topics discussed with students of different age groups during Rainbow/Pride club, and how was the club presented to them?

How did the idea of Rainbow/Pride club come about, and were students asked what clubs they'd like to see at L.A. ? Parents suggested a survey to gather such information.

How can parents feel more involved in the decision-making process regarding happenings in the school? Can there be a representative among the parents on GB to bring info forth to the community?

Can GB minutes be posted more regularly?

What communications were delivered to the community prior to the Rainbow/Pride clubs commencing at L.A.?

Can permission slips be issued for such clubs?

Can paper communication be sent home for such clubs?

### **Notes:**

- Alicia Duperon and Ebbly Crow (Organizers and facilitators of Rainbow/Pride Club) were present to give an overview of the topics and activities that take place and materials used during both clubs
- Staff that facilitate Pride club at L.A sit on the Justice, Equity, Diversity, Inclusion (J.E.D.I.) committee at the Western Quebec School Board
- The Diversity Plan that was created with the collaboration of L.A. staff members in August 2023 and approved by Governing Board in September 2023 was discussed

Samantha Halpin – Directrice/Principal ([elle/she/her](#))  
Hannah Patrick –Directrice Adjointe/ Vice Principal ([elle/she/her](#))

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- The Diversity plan includes projected 2SLGBTQIA+ activities to take place at L.A. throughout the 23/24 school year
- The email communications that were sent to the community prior to the clubs commencing were presented, as well as how morning announcements were made regarding both clubs
- Clubs at L.A. are run by staff on a voluntary basis, outside their regular teaching duties.
- Clubs chosen and run within the school are not within the purview of the Governing Board.
- Clubs at L.A are created after staff have the opportunity to get to know their student population. Clubs are often created based on topics that the students are already discussing among themselves in an effort to have a responsible adult present to facilitate such conversations in a respectful and safe environment
- Discussions were had to create future student and parent voice surveys to gather valuable information regarding the desires of the L.A. community
- Discussions were had regarding the selection process for new GB members. Locations and times were discussed
- Monthly Governing Board Minute will be made available to the community as soon as they are approved by the Governing Board

## April Minutes

**Motion to approve April minutes:** Justin

**Secunder:** Colleen

### **Amendments:**

- Add Justin Ford to Attendance
- School Principal Criteria: Add wording “To make the document more reader Friendly”

## **7:50pm Motion to move forward with the agenda to completion**

- All in favor

## **Operational Budget/ Grant Allocation:** – Presented by Sam- For Information

### **Notes:**

- Sam gave an overview of the operational budget and grant allocation budget
- Cycle 2 is planning a trip to MTL – Requires approval
- Postings went out for student supervisor positions, though the positions were not filled

**Samantha Halpin – Directrice/Principal (elle/she/her)**

**Hannah Patrick –Directrice Adjointe/ Vice Principal (elle/she/her)**

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**Motion to Approve Cycle 2 trip to MTL:** Colleen  
**Secunder:** Justin

\*The Governing Board was made aware of the Operational Budget and Grant Allocation & Distribution Budget

**Pride/Rainbow Club & Pride activities in June:** Presented by Sam – For Discussion

**Notes:**

- Rainbow week activities were presented to GB
- The discussions that were had with parent committee during GB will be relayed to the LA staff prior to Rainbow week

**WQCC Partnership- Buddy Benches Tribute:** Presented by Sam – For Information

**Notes:**

- WQCC will be donating 2 buddy benches - One for JR and one for SR with plaques commemorating a late staff member who was committed to the wellbeing of the students, staff and the LA community
- The benches are projected to be installed by September 2024

**Pre-School Outdoor Education Pilot Program:** - Presented by Sam – For Information

**Notes:**

- The staff involved in the program have conducted visits to sites at Eardley Elementary School and P.E.T.E.S, who are both currently running outdoor education programs
- Program will be for FI and English programs in the kindergarten cycle
- Enough interest is required to justify funding and launching the Pilot Program
- The plan will be to spend 75% of the daily learning outdoors throughout the entire school year
- Teachers have been working with WQSB's Outdoor Education Consultant, and have attendant workshops in preparation for the launching of the program in September

**Community Garden/Adventure Playground:** Presented by Sam – For Information

**Notes:**

- To support Outdoor education program and the Preschool Program

Samantha Halpin – Directrice/Principal ([elle/she/her](#))

Hannah Patrick –Directrice Adjointe/ Vice Principal ([elle/she/her](#))

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- SR Campus received a 3000\$ grant + an Extension of Learning grant of \$1500. Totaling \$4500 for the creation of an L.A. community garden
- Project is being headed by Mark McDonald and Shelly Dompierre
- Amanda is willing to help offer her support in the creation of the Garden

## **2024-2025 Calendar** Presented by Hannah – For Information

### Notes:

- Hannah presented the 24/25 school calendar to GB
- Presented the PD days and important dates that cannot be changed
- Cycle days will be added before the calendar goes out to the community
- Julie requested that the beginning and end of school daycare days clearly indicated

## **2024-2025 Budget Allocation:** - Presented by Sam - For Adoption

### Notes:

- Sam presented the 24/25 operational budget
- Does not differ greatly from 23/24 operational budget
- Sam discussed the specific changes within the budget
- Total budget allocation of 50,000\$

## **Motion to adopt 24-25 Budget Allocation:** Justin

**Secunder:** Amanda

## **2024-2025 Suggested School Supply List:** Presented by Sam – For Information

### Notes:

- Teachers have discussed and made amendments to the suggested school supply list
- It will go out to the community shortly

## **School Fees:** Presented by Sam – For Information

### Notes:

- The governing board members were provided information regarding the L.A. school fees

## **Teacher Cycle Report** Presented by Varia – For Information

### Notes:

- Cycle 1 went to the Museum of Science in Ottawa

Samantha Halpin – Directrice/Principal ([elle/she/her](#))  
Hannah Patrick – Directrice Adjointe/ Vice Principal ([elle/she/her](#))

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- Cycle 2 field trips are planned in June, and a trip to the splash pad is planned for June 19<sup>th</sup>
- A School wide track and field Day is coming up on June 7<sup>th</sup>
- Cycle 3 Canoe trip with Allan Earwaker is coming up, ELA exams coming up, then Math exam, then trip Mont Cascade followed by Graduation activities

## **Daycare Report:** Presented by Julie – For Information

### **Notes:**

- Gearing up for the last PD Day
- Bubble Burt is coming for a bubble show
- Pre-registration. Already 130 students registered – two kindergarten groups
- Note will be sent in community update reminding parents to register if they will require services

## **Home & School Report:** Presented by Hannah & Carissa – for Information

### **Notes:**

- End of year BBQ June 7<sup>th</sup>
- It has been coordinated with Track and field day
- H&S would like a blanket adoption for 2024-2025 Home and School Events
- GB will review the Home & School Events at the September GB meeting

## **Motion to adopt a blanket approval of the H&S Events:** Colleen

**Secunder:** Martha

## **Parent Committee Report:** Presented by Justin – For Information

- Presentation from Matt Russell on the new CCQ program, and what it encompasses

**The Governing Board meeting was adjourned at 8:50pm.**

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