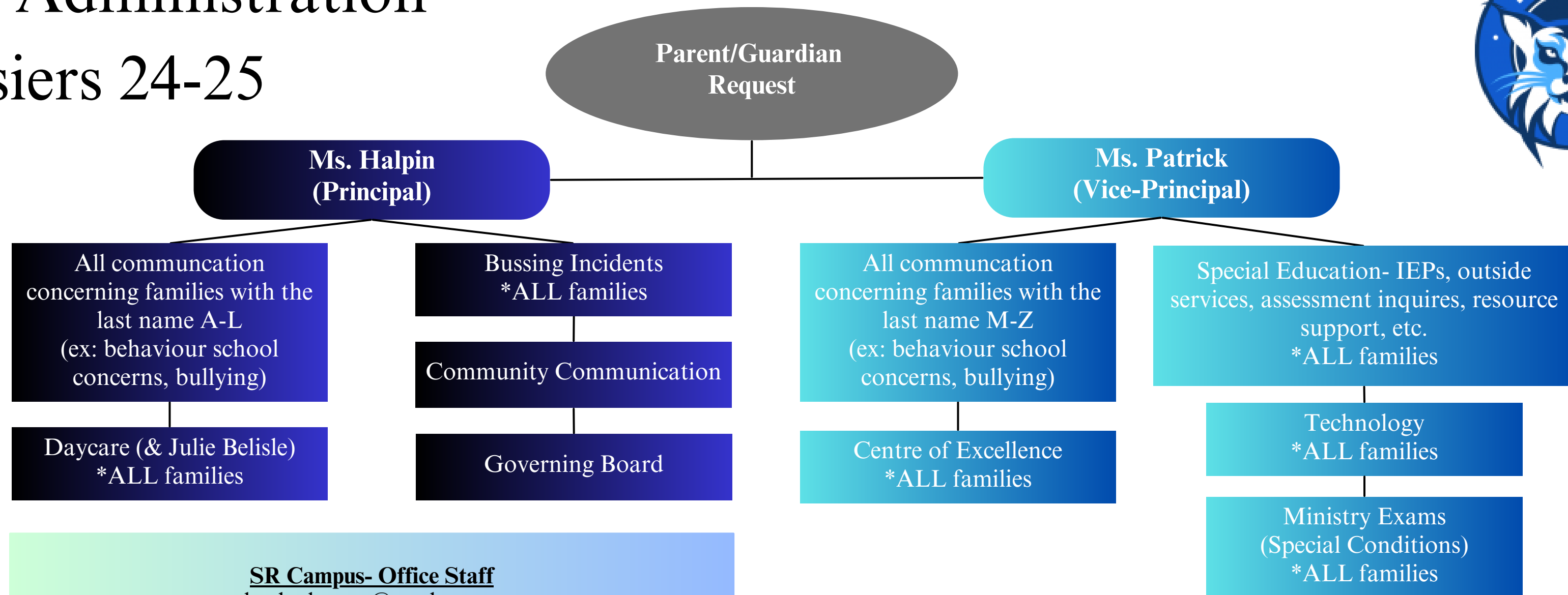


L.A. Administration

Dossiers 24-25



SR Campus- Office Staff
lordaylmersr@wqsb.qc.ca

- **Tanya McCormick, School Organizational Technician**
 - tmccormick@wqsb.qc.ca
 - Parent/Guardian Mozaik Accounts/ Support
 - School Fees (Invoicing, Collection & Agreements)
- **TBD, SR Office Agent**
 - Attendance
 - First Aid, Sick kids, Emergency Info
 - Transportation Arrangements (Students)
 - PM Alternate Arrangements
 - Background Checks (Volunteers)
 - Address/Contact Info Updates

JR Campus- Office Staff
lordaylmerjr@wqsb.qc.ca

- **Karen Comfort, School Secretary**
 - Attendance
 - Student Registrations
 - First Aid, Sick kids, Emergency Info
 - Transportation Arrangements (Students)
 - PM Alternate Arrangements
 - Background Checks (Volunteers)
 - Address/Contact Info Updates