

## **Governing Board Meeting – November 13, 2024**

**Call to meeting:** An in-person Governing Board meeting was held at 6:00pm on November 13 2024, Presided over by Ciaran Dooley with Megan Kuchinsky as secretary.

**In Attendance:** Ciaran Dooley, Ashley Tetreault, Julie Belisle, Melissa Russel, Ellen Luker, Alicia Duperon, Natalie Howard, Alex Butler, Hannah Juneau, Lara Bednarz, Meghan Deere, Samantha Halpin, Hannah Patrick, Michelle McDonald, Cathy Goldsbrough, Amanda Klein (virtual attendance), Tamara Black (Guest)

### **Approval of Agenda:**

#### **Notes:**

- Some Agenda items were added. Daycare Budget, L.A Swag Fundraiser, Television @ School/ Zen Den

**Motion to approve Agenda:** Lara

**Secunder:** Ellen

**All in favour**

### **Approval of October Minutes:**

#### **Notes:**

- Amendments to Title – Change Date
- An email discussion was sent out to the Governing board regarding a disclaimer for visitors attending Governing Board meetings. A disclaimer was created. A vote to approve will take place

**Motion to Approve the visitor protocol disclaimer:** Ellen

**Secunder:** Hannah

**All in favour**

**Motion to Approve October Minutes with Amendments:** Alex

**Secunder:** Julie

**All in favour**

**Call for Visitors/ Public Question Period:** (Presented by Ciaran) For Discussion

#### **Notes:**

- Recycling plan was brought up for discussion pertaining to the School BBQ's put on by Home & School and L.A. Staff
- Recycling pick-up at L.A is once per week. At the beginning of year BBQ, the recycling bins were already full
- Suggestion- to have designated colour bags for cans only. Volunteers such as Scouts Canada, Girl Guides, or L.A. Grads may like to collect cans for recycling fundraisers

### **Community Member addition to the Governing Board:**

#### **Notes:**

- Tamara Black put her name forward to join The Governing Board as non-voting community member representative. If voted in she would serve as the second non-voting community member
- Amanda also nominated Eloge Butera as a second community member representative. If voted in he would serve as the second non-voting community member
- The Governing Board members mentioned that over the years, the Community member positions often went to Home & School members
- Cathy spoke to the idea that if at L.A, Home & School holds a community member position, it is important to follow due process when recruiting and voting in new members that go beyond members of existing committees within the school
- Discussions between Governing Board Members are ongoing.
- Moving forward information can be provided at the AGM 2025 pertaining to when, where and how non-voting community members can become a part of the Governing Board

**Motion to postpone the community member vote-in:** Alex:

**Secunder:** Megan

**All in Favour**

**School Fees:** (Presented by Sam) For Approval

#### **Notes:**

- School fees have increased
- Negotiations from school staff unions have led to an increase in supervision costs
- Printing Fees have been calculated to the cent
- Workbook cost is calculated as to the exact cost of the workbook

**Motion to Approve the 24-25 School Fees:** Lara

**Secunder:** Hannah

**All in Favour**

**CCQ-Culture & Citizenship of Quebec-Update:** (Presented by Sam) For Information

#### **Notes:**

- Mathew Russell was unable to attend the GB Meeting, though he will be conducting a presentation for the entire Parent/Guardian community of the WQSB

**Rainbow Club Update:** (Presented by Sam) For Information

#### **Notes:**

- A concern from the community was brought forward that we were not running Rainbow Club because of the challenges that were brought forward last year
- Not the case. The Staff is looking to find the right individual and the right approach to create a meaningful and purposeful club for our JR students

- The Admin team is reaching out to organizations within the community for insight and support
- The Pride club at the SR Campus is collaborating with Symmes D'Arcy to provide additional resources and support to our Pride club at L.A

**Operational Budget \*Reallocation of Insurance- \$1400:** (Presented by Sam) For Information/Adoption

**Notes:**

- The \$1400 will be divided between the two campuses.
- \$700 to each campus to put forward to art supplies for each campus
- Agenda Item will be added to January's meeting as to how to spend the Governing Board portion of the operational budget. Governing Board, come with your ideas

**Motion to adopt:** Lara

**Secunder:** Julie

**All in Favour**

**Grant Allocation & Distribution:** (Presented by Sam) For Information/Resolution

**The Governing Board has seen and been informed on the Grant Allocation & Distribution**

**Daycare Budget:**(presented by Sam/Julie) For Adoption

**Notes:**

- Sam presented the Daycare Budget including staffing, outings (buses), furniture & materials, services & contracts
- Though the budget looks as though it is in a surplus, additional personnel will be hired to address the diverse needs of our students
- Discussion was had regarding the possibility for tutoring during the daycare program
- Safety and security will be the priority, therefore personnel for diverse needs will be first addressed followed by a discussion as to how to spend the budget if personnel cannot be found

**Motion to Adopt:** Alicia

**Secunder:** Nathalie

**All in Favour**

**Parent/Guardian Feedback Survey (23-24)** (Presented by Sam) For Discussion

**Notes:**

- This Agenda item will be covered in January 2025

**L.A. Swag Fundraiser:** (Presented by Hannah) For Approval

**Notes:**

- There will be two orders per the year –
- Order form going out on Friday November 15<sup>th</sup> - Forms due December 2<sup>nd</sup> – CASH ONLY
- Swag should be sent home by December 18th

- L.A. staff will collaborate with Home & School to provide a TAP option to parents TAP WILL ONLY BE AVAILABLE AT THE CHRISTMAS BAZAR
- An additional 5 dollars was added to cost of each item as a fundraising initiative to the creation of the Sr Campus Playscape
- Prices will be rounded up to the nearest dollar to provide ease to parents when paying in cash.
- Contact Hannah Juneau for support with the organization and distribution of L.A Swag

**Motion to Approve:** Hannah

**Secunder:** Ellen

**All in Favour**

**Educational Project- Update on Objectives:** (Presented by Hannah) For Information

**Notes:**

- Educational project will be sent out to the community in English with a call out to the community for individuals who have information regarding translation services so that we can provide the educational project to the community in French also

**Motion put forward to distribute the Educational Project to the community in English:**

Alex

**First:** Lara

**Secunder:** Hannah

**AV-AB Plan – Data on Incidents of Violence/Bullying \*Language in Document:**

(Presented by Hannah) For Information

**Notes :**

- Will be discussed in January 2025

**Television @ School/Zen Den:** (Presented by Hannah/Ciaran) For Discussion

**Notes:**

- Concerns regarding videos or media being played in the classroom, specifically during unstructured times.
- Staff have access to WQSB virtual library including many educational options that are age appropriate. Videos are played using staff discretion.
- During unstructured times. Staff will no longer be playing films and videos. These unstructured times will be used to encourage students to interact in a pro-social way. An exception to this would possibly be prolonged inclement weather
- An inquiry was brought forward as to whether information can be provided to the L.A community regarding the Zen Den. What is it? What happens in the Zen Den? Who uses the Zen Den? The admin team will send out some information to the community about the Jr and Sr Zen Den and the Jr Beehive.

**Gym Rentals:** (Presented by Sam) For Information

**The Gym Rental revenue budget was presented to the Governing Board Members**

**Home & School:** (Presented by Hannah/Ciaran) For Information  
**Notes:**

- This item will be discussed in January 2025

**Teacher Cycle Report:** (Presented by Teachers) For Information  
**Notes:**

- This item will be discussed in January 2025

**Daycare Report:** (Presented by Julie) For Information  
**Notes:**

- This item will be discussed in January 2025

**Motion to extend**

**Motion to extend the November 2024 meeting to vote for the approval of the visitor protocol**

**Disclaimer:** Alicia

**Secunder:** Lara

**All in Favour**

**Motion to Adjourn**

**Motion to adjourn the November 2024 meeting:** Nathalie

**Secunder:** Julie

**All in Favour**

**The Governing Board meeting was adjourned at 8:25pm.**