

Lord Aylmer School



Governing Board Meeting – May 21, 2025

Call to meeting: An in person Governing Board meeting was held at 6:00pm on May 21, 2025, Presided over by Ciaran Dooley with Megan Kuchinsky as secretary.

In Attendance: Ciaran Dooley, Ellen Luker, Alicia Duperon, Natalie Howard, Alex Butler, Hannah Juneau, Lara Bednarz, Samantha Halpin, Hannah Patrick, Kathleen Byrne, Meg Deere, Cathy Goldsbrough, Colleen Cowan, Julie Belisle, Ashley Tetreault
Virtual Attendance: Nathalie Howard, Melissa Russel
Regrets : Amanda Klein, Céline Guerin

Approval of Agenda with the addition of June activities and Bike Safety items: (Presented by Ciaran) For Approval

Motion to approve Agenda: Ellen

Seconded: Collen

All in favour

Call for Visitors/ Public Question Period: (Presented by Ciaran) For Information

Notes:

- No visitors

Approval of April Minutes (Presented by Ciaran) For Approval

Notes:

Motion to Approve April Minutes: Colleen

Seconded: Lara

All in Favour

Bike Safety: (Presented by Hannah J) For Discussion

- Hannah spoke to the importance of bike safety with the increase of students biking to school
- Sam will reach out to community police officer for information or possible school visit
- A Safe cycling guide will be included in the weekly update this Friday

Samantha Halpin – Directrice/Principal ([elle/she/her](#))
Hannah Patrick –Directrice Adjointe/ Vice Principal ([elle/she/her](#))

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Operational/Grant Allocation/Rental/Fundraiser (Presented by Sam) For Information

Notes:

- Sam presented the Operational and Grant Allocation budget to the Governing Board
- The impact of ministry cuts coming in the foreseeable future was discussed

The Governing Board has seen and been made aware of the Operational/Grant Allocation Budget

L.A. Parent/Guardian Survey 2025 (Presented by Kathleen & Sam) For Discussion

Notes:

- To be sent out at the end of the week and closed on June 6th
- There has been a change to one question from the last time it was sent out in 2024
- Kathleen used her experience working with Stats Canada to help increase participation
- She suggested an incentive piece. Follow a link at the end of the survey for a chance to win a prize.
- Discussions were had regarding how actions taken following the collection and analysis of the information gathered from the surveys will be transmitted to the community
- A description will be sent out along with the survey indicating the benefits that come from filling out such a survey

Motion to approve the parent guardian survey (pending the addition of 1 more question asking whether the survey is being filled out by a new or returning L.A. family): Lara

Seconder: Hannah

All in Favour

25-26 Calendar: (Presented by Sam) For Information

Notes:

- L.A 25-26 Calendar was shared and discussed with the Governing Board

Code of Conduct 25-26 (Presented by Sam) For Approval

Notes:

- The Code of Conduct was presented to the Governing Board for approval

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Hannah Patrick – Directrice Adjointe/ Vice Principal ([elle/she/her](#))

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- Discussions were had regarding the upcoming laws and mandates that are to be put into place. Amendments will have to be made in August when the laws and mandates are put into place by the Ministry of Education

Motion to Approve the 25-26 Code of Conduct: Colleen

Seconded: Alicia

All in Favour

Budget Allocation: (Presented by Sam) For Adoption

Notes:

- The Budget Allocation was presented and discussed among Governing Board members
- Information regarding paper fees was discussed

Motion to Adopt: Ellen

Seconded: Lara

All in Favour

Suggested School Supplies: Presented by Sam (For information)

Notes:

- The Suggested School Supply list has been shared with the Governing Board

School Fees 25-26: (Presented by Sam) For Approval

Notes:

- Both 23-24 and 25-26 school fee lists were provided to provide comparison between each year
- Workbooks are calculated to the dollar (rounded down)
- Supervision costs were calculated based on projected needs

Motion to Approve: Lara

Seconded: Alicia

All in Favour

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AV-AB Plan-Data on Incidents of Violence/Bullying & Educational Project-Update on

Objectives: (Presented by Sam) For Information

Notes:

- 2 AV/AB presentations were held at the school during the month of April
- Staff has been working on their growth goals regarding their teaching competencies
- Junior Campus will be adopting the David Suzuki method and planting a garden at the near the outdoor playscape
- *October agenda Item: Include AV-AB Data collection forms and methods for incidents of bullying and Violence

Educational Project-Update on Objectives: (Presented by Sam) For Information

Daycare Report: (Presented by Julie) For Information

Notes:

- End of the year is wrapping up. Seniors to walk to splash pad as an end of year activity
- Re-registrations are underway - so far registration is at 130 students. It is projected to go up

Home & School Report(Presented by Hannah/Ashley) For Information

Notes:

- Garage sale May 24th
- Scholastic Book Fair May 22-24th
- BBQ coming up on June 5th

Parent Committee Report:(Presented by Alex) For Information

Notes:

- No Quorum, so no meeting was held

Varia.

Notes:

- It was requested that the Governing board budget Allocation be put towards buying materials for the end of year sidewalk chalk and Rainbow Dance activities

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Motion to put forward 499\$ from the Governing Board: Meg

Seconder: Colleen

All in favour

Motion to adjourn the May 2025 meeting: Julie

Seconder: Ellen

All in Favour

The Governing Board meeting was adjourned at 8:10pm.

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